

# BLUE PRISM RPA Manager Course

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## GENERAL INFORMATION:

- Course Title: **Blue Prism RPA Manager Course**
- Classroom size: 6-8 trainees
- This is one or two -day, instructor-led training course
- Course start and finish timing:
  - Start: 9.00 a.m.
  - Finish: 5 p.m.

## COURSE DESCRIPTION:

- This is 1 or 2 day, instructor-led training course aimed for RPA Project Manager / Team Leads and RPA COE ( Centre of Excellence) Leads who will be leading RPA-related activities in the organisation

## COURSE OBJECTIVES

- The objectives of the course is to cover RPA fundamentals starting from the definition of RPA & Digital Workforce, suitable technology, the benefits that can be achieved using it and understanding the requirements for RPA implementation.
- It covers such areas as typical benefits achievable by automation; evaluating the organizations business cases for RPA; ROM ( Robotic Operating Model), setting up an RPA organisation and COE ( Centre of Excellence) , prioritizing different process candidates and how to build an automation roadmap; change management and coms, etc

## COURSE PREREQUISITES:

- None

## COMPLETION CERTIFICATE:

- Upon a successful course completion NEOOPS will issue a Course Completion Certificate

## HIGH LEVEL COURSE AGENDA:

- RPA Overview
- RPA ROM ( Robotic Operating Model), Project Roadmap & Workstreams
- RPA Organisation & Centre of Excellence
- RPA Business Case
- RPA Technology

## OVERVIEW OF DETAILED AGENDA:

- RPA Overview:
  - Demo of Blue Prism Solution
  - What is Robotic Process Automation (RPA)
  - What are the typical benefits of RPA?
  - Case for the Digital Workforce
  - Where the Digital Workforce Sits
  - Partnership between Business and IT
  - Key Features of Blue Prism Solution
  - Global Trends in RPA
- RPA ROM ( Robotic Operating Model):
  - Overview of ROM
- RPA Organisation & Centre of Excellence:
  - Overview of RPA Organisation / COE Building Blocks
  - Vision and Strategy : what is a suitable RPA and digital workforce vision and strategy for the organisation and how to define it?
  - Due Diligence and Process Assessment
  - RPA Business Case: overview of required investments, typical costs & benefits
  - Organisation Design & Governance
  - RPA Roles & onboarding requirements
  - Change Management
  - Technology Requirements
- RPA Project Roadmap, Key Activities & Deliverables
  - Typical RPA Project Phases & Roadmap
  - Example of a typical RPA project roadmap
  - Key RPA Activities & Deliverables per each Phase
- RPA Technology:
  - Blue Prism Ecosystem
  - RPA IT Infrastructure & Security requirements
  - Support & Maintenance