

# RPA Manager Course

## COURSE DESCRIPTION

This course will cover RPA fundamentals (starting from the definition of RPA and Digital Workforce), underlying technology for RPA implementation, and benefits that can be achieved by using RPA.

This course will get you ready for a successful implementation of RPA in your organization.

## WHO IS THIS COURSE FOR

Project Managers and Team Leaders who will be driving RPA-related activities in the organisation.

## COURSE OBJECTIVES

- To describe RPA fundamentals, underlying technology, and typical benefits achievable by automation.
- To understand the requirements for RPA implementation.
- To evaluate business cases for RPA.
- To introduce Robotic Operating Model.
- To set up an RPA team or organisation with Centre of Excellence (CoE).
- To prioritize different process candidates.
- To build an automation roadmap.

## GENERAL INFORMATION

course length: 1 day  
classroom size: 6-8 trainees  
type of training: live instructor-led  
way of delivery: standard or virtual classroom  
prerequisites: none

## COURSE OVERVIEW

- RPA Overview
- RPA Business Case
- RPA Technology
- Robotic Operating Model (ROM), RPA Project Roadmap & Workstreams
- RPA Organisation & Centre of Excellence

## COMPLETION CERTIFICATE

Upon a successful course completion NEOOPS will issue a Course Completion Certificate.

## DETAILED AGENDA

### RPA Overview:

- Definition of RPA & Digital Workforce.
- Where the Digital Workforce sits.
- Partnership between business and IT.
- Difference between RPA and traditional IT project.
- Global trends in RPA.

### RPA Business Case:

- Typical benefits of RPA project.
- Business Impacts.
- Overview of required investments & typical costs.
- Intro of an indicative Business Case.

### RPA Technology:

- Blue Prism Ecosystem.
- RPA IT Infrastructure & Security requirements.
- Support & Maintenance.
- Demo of Blue Prism platform.

### Robotic Operating Model (ROM), RPA Project Roadmap & Workstreams:

- Overview of ROM.
- Overview of a Project Roadmap and Workstreams.
- Typical RPA project and its life cycle.
- Example of a typical RPA Project Roadmap.

### RPA Organisation & Centre of Excellence:

- Overview of RPA Organisation / COE Building Blocks.
- Vision, Approach & Due Diligence: what is a suitable RPA and Digital Workforce vision and strategy for the organisation and how to define it?
- Organisation Design & Governance.
- RPA Roles & onboarding requirements.
- Change Management.
- Technology Requirements.